



U.S. District Court

District of Montana

NEW INSTRUCTIONS FOR CJA ATTORNEYS REGARDING TRANSCRIPT ORDERS

The Transcript Designation and Ordering Form for the District of Montana has been modified to include instructions on submitting the corresponding CJA 24 form. The detailed instructions regarding transcript orders are as follows:

1. Obtain & complete the Transcript Designation and Ordering Form through the Court's website at: <http://www.mtd.uscourts.gov/reporters.html>
2. Obtain the CJA 24 form (Authorization and Voucher for Payment of Transcript) and complete the form through box 15.
3. E-file the Transcript Designation and Ordering Form by selecting "Transcript Designation and Ordering form – SDM" in CM/ECF. File the corresponding CJA 24 form as an **attachment** to the TD&O labeling the CJA 24 form accordingly.
4. Serve the TD&O and the CJA 24 forms upon the court reporter as well as opposing counsel if opposing counsel is not a CM/ECF registered user.